

July 11, 2002
Department of Education
Federal Student Aid
Carol Seifert
Contracting Officer's Technical Representative

Subject: Contract # ED-99-DO-0002
Task Order # 98-Electronic Records Management Operational Support
Deliverable: Monthly Operational Support Status Report-May 2002

Dear Ms. Seifert:

Enclosed is the Monthly Operational Support Status Report-May 2002 that is required by the subject task order. According to our agreement, FSA has 10 working days from the signed receipt of this Report to review and provide comments or questions to Accenture. If the Report substantially meets the acceptance criteria, then the Report shall be approved for payment. If the Report contains material errors or omissions, then Accenture shall be notified in order to correct and re-submit the deliverable.

All comments and questions should be directed to Jiji Alex at jiji.alex@accenture.com, with copies to rachel.deloach@accenture.com and kim.k.Rhodes@accenture.com, between now and close of business on July 21, 2002. Please acknowledge receipt of the Report by signing in the space provided below.

ACCENTURE LLP

ACKNOWLEDGE RECEIPT

Jiji Alex
Sr. Manager
703-947-2145

Signature
Carol Seifert
July 21, 2002

The Monthly Operational Support Status Report - May 2002 has been formally reviewed and all FSA deliverable comments (if any) have been satisfactorily incorporated. This correspondence herein constitutes acceptance of the final Report. Please ACKNOWLEDGE ACCEPTANCE of the Report by signing in the space provided below.

Signature
Denise Merchant

Date

The Monthly Operational Support Status Report-May 2002 has been reviewed and is recommended for acceptance.

Signature
Carol Seifert

Date

cc:
Denise Merchant
Jim Lynch
Janet Scott
William Walsleben

To: Denise Merchant

From: Jiji Alex

Date: July 11, 2002

Subject: Contract # ED-99-DO-0002
 Task Order # 98-Electronic Records Management Operational Support
 Deliverable: Monthly Operational Support Status Report-May 2002

This memo documents the following completed operations for the Electronic Records Management Operational Support project for the subject month:

| Description | May 31, 2002 | Total to Date |
|--|--------------|---------------|
| Number of files received at ECMC facilities in Richmond, VA. | 16 | 16 |
| Number of pages scanned. | 37,949 | 37,949 |
| Number of scanned pages accessible securely via Internet. | 37,949 | 37,949 |
| Number of courier runs. | 5 | 5 |

Monthly Operational Support Price:

| Number of pages scanned for May 2002 | Unit Price | Price for May 2002 | Total to Date |
|--------------------------------------|------------|--------------------|---------------|
| 37,949 | \$0.2223 | \$8,436.06 | \$8436.06 |
| Number of courier runs for May 2002 | Unit Price | Price for May 2002 | Total to Date |
| 5 | \$175 | \$875.00 | \$875.00 |

If there are any questions regarding this information, please contact me at 703-947-2145.

The Monthly Operational Support Status Report- May 2002 has been formally reviewed and all FSA deliverable comments (if any) have been satisfactorily incorporated. Please ACKNOWLEDGE ACCEPTANCE of the Report by signing in the space provided below.

 Signature
 Denise Merchant

 Date